



YUBA CITY CHARTER SCHOOL

Yuba City Charter School Community:

As I am sure you are all aware, the COVID-19 nightmare has inundated us with conflicting directives and confusing and often contradictory science leaving us with more questions than answers. My job is not to question the science or the politics and I will do neither. My job is to serve our students in the best and safest way we can. This requires some interpretation of the tangle of conflicting reports and confusing and seemingly impossible recommendations from the authorities. I am using my best judgement and experience to offer to each student at YCCS the very best educational opportunity possible considering the situation in which we find ourselves. That said, YCCS will remain closed to in-person instruction in compliance with the governor's executive order until further notices. We will be using distance learning. There will be a short delay in opening to prepare for full online learning, but we plan to be up and running on Tuesday, August 11th. We will resume in-class instruction as soon as possible.

First, YCCS has limited enrollment to accommodate social distancing within our classrooms. In the elementary we will be using pods and social distancing in every class. Every employee will be issued masks as will every student. Teachers will be required to wear masks when in close contact with students. While we will not require the use of masks for students K-3, we will encourage the use of masks. Per executive order, grades 3-12 will require masks. Each student will be issued a reusable mask which can be hand-washed each day and teachers will have disposable masks available.

Second, we have purchased two mass disinfection devices. The entire school including all surfaces, restrooms, and playground will be disinfected multiple times per day, and classrooms will be disinfected each evening. The devices are approved by the FDA and the EPA guaranteed not to be harmful to students or employees while also guaranteed to destroy 99.9% of all bacteria and viruses in the air and on surfaces.

Third, any parent may choose distance learning or independent study for the duration of the pandemic. A Chromebook computer will be loaned to every student to support distance learning or ISP.

Finally, we have created a COVID reopening plan that is far too extensive to include in this short letter. The complete opening plan is posted on our website, yubacitycharter.org. Please read the plan carefully. It will be the required operating plan as soon as school can reopen. The plan explains opening measures in detail. Please excuse the inconvenience, but we must put State mandates for the safety of our students as our highest priority while also attempting to serve every student with the very best education possible under the circumstances. Please call or email if you have questions we will return calls or messages as soon as possible. Please be patient as you can imagine, we are very busy these days. Much more to come.

Sincerely,
James Ferreira
Superintendent/Principal

Yuba City Charter School COVID-19 Re-Opening Plan 2020-21

Considerations:

1. Student Safety
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 - b. Drop-off and Pick-up
 - c. Lunch
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 - e. Common Areas
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 - b. Visitors on Campus
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4. Public Safety
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 - f. Socially Distanced or Remote Board Meetings
5. Preservation of FAPE
 - a. Monitoring of Student Engagement During Distance Learning
 - b. IEP's Either Socially Distanced or Remote
 - c. Remote Access to Student Services
 - d. Equal Access to CORE Content in All Grades Whether Distance Learning or In Class
 - e. Every Student Assigned a Chromebook and Educational Materials

YCCS COVID-19 2020-21

Re-Opening Plan Details

1. Student Safety

a. Drop-off and Pick-up

- i. Parents may drop-off students or meet students at the walk-in gate.
- ii. Parents or others will not be allowed on campus without necessary school business.
- iii. Parents may drive onto campus to pick-up or drop-off students from their vehicles. Parents are not allowed to leave their vehicles during pick-up or drop-off.
- iv. Students' temperatures will be taken at the gate or in their parents' vehicles prior to entering the campus.
- v. Students with temperatures of 100.4 degrees will not be allowed to enter the campus.
- vi. If one student in a vehicle has a 100.4 degree temperature or greater, none of the students in the vehicle may enter campus until the cause of the temperature is determined and the temperature has dropped to normal for at least three days without medication.
- vii. Students who appear to be sick or display symptoms of illness will not be admitted to campus.

b. Lunch

- i. Lunch periods will be staggered
- ii. Cafeteria will be socially distanced and students will eat with their pod.
- iii. Alternate spaces will be available for eating to make social distancing easier.
- iv. Lunch room will be sanitized before and after each lunch service.
- v. Lunch staff will wear masks and gloves during all lunch services.

c. Social Distancing on Campus

- i. Sidewalks will be marked every six feet to remind students and help them observe required social distancing.
- ii. Masks will be available to students who do not have their own.
- iii. Employees will be required to wear masks or other PPE when they are working directly with students and when they are unable to maintain six feet of distance.

d. Common Areas

- i. Common areas will be disinfected twice daily.
- ii. The Office will be disinfected twice daily and as needed.
- iii. Restrooms will be disinfected four times per day.
- iv. Playground will be disinfected three times per day.
- v. Shared equipment and items will be disinfected as needed daily.
- vi. The quarantine room will be disinfected after each time it is used.
- vii. No one will be allowed in the quarantine room unless they are symptomatic.

- e. Social Distancing In Classrooms
 - i. Elementary students will be grouped into consistent pods which will be maintained until the transmission threat has passed.
 - ii. Students, and pods will be socially distanced as much as possible
 - iii. Students will be provided with masks and encouraged to use them.
 - iv. Students will not be punished for failing to wear masks nor will they be pressured to wear them, although they will be encouraged to use the masks.
 - v. Teachers will wear masks or face shields when they are unable to maintain six feet of social distancing.
 - f. Distance Learning
 - i. Distance learning will be available to any students who requests it.
 - ii. Students at home due to illness or distance learning will be able to log into the classroom and participate in live classroom instruction and activities.
 - iii. Students who log into the classroom will be considered in attendance.
 - iv. Assignments may be turned in electronically or they may be dropped off or picked up at school by appointment after school, after all students have vacated the campus.
 - v. All classes will have permanent links to online meetings accessible to all students through their Chromebooks. Classes will be broadcasted daily through the designated online meeting sites.
 - vi. If teachers become symptomatic or ill, they may conduct classes remotely.
 - g. PPE
 - i. PPE and hand sanitizer will be available to all students and staff in every classroom.
 - ii. Teachers will be required to wear masks or face shields when they are within six feet of students.
 - iii. Handshaking and other physical contact will be suspended and discouraged until the pandemic has passed.
 - iv. Special disinfectant and disinfecting machines have been purchased to allow for consistent and frequent disinfecting of all school rooms and common areas.
2. Employee Safety
- a. Visitors on Campus
 - i. Only essential delivery services will be allowed on campus during school hours.
 - ii. No guests or visitors will be allowed during school hours
 - iii. Anyone entering the office must have their temperature taken. If the visitor's temperature is 100.4 or above, they will be required to leave the campus.
 - iv. Anyone displaying symptoms of illness of any kind will be asked to leave campus immediately.
 - b. Social Distancing in class and on campus
 - i. Social distancing will be enforced among students and teachers as much as possible. Where social distancing is not possible, masks will be encouraged and provided to all students.
 - ii. Symptomatic students discovered on campus will be transferred to a quarantine room where they will be supervised carefully until parents can pick them up.

- c. Meetings and PPE
 - i. Staff and other meetings will be held in rooms where social distancing can be accommodated.
 - ii. All clean-ups will be handled as hazardous clean-ups.
 - iii. Teachers will wear masks in common areas where six feet social distancing is not possible.
 - iv. Teachers will be encouraged to have lunch in their rooms and to avoid congregating until the pandemic has passed.
- 3. Parent, Guardian and Family Safety
 - a. Visitors on Campus
 - i. No unnecessary visits to campus will be allowed
 - ii. Parents are asked to limit presence on campus to necessary school business by appointment only.
 - iii. Parents with business on campus MUST come only to the office.
 - iv. Anyone coming onto the campus must have their temperature taken.
 - v. When possible, most appointments except for emergencies will be scheduled between 3:45 and 4:45.
 - vi. Symptomatic people will be asked to leave and will not be granted access to the campus
 - b. Drop-off and Pick-up
 - i. The gate will open at 7:30 am each morning.
 - 1. No students or parents will be allowed on campus before 7:30 am
 - 2. No students or parents will be allowed to enter the walk-through gate before 7:30 am
 - ii. Parents must stay in their vehicles during pick-up and drop-off or meet students at the gate. Parents may not walk onto campus during drop-off.
 - iii. Parents and other visitors may not enter the campus during student attendance hours.
 - iv. Required school business may be conducted by appointment only. Parents or others with necessary school business will be buzzed in by the office staff. Parents and others must limit presence on campus to the front office.
 - v. Classrooms will be open for students to enter or eat breakfast no later than 7:45
 - vi. Students' temperatures will be taken at the walk-in gate and in their parents' cars before they are admitted to campus.
 - 1. Students and all students in the vehicle who have a temperature of 100.4 or more will not be admitted to campus.
 - 2. Walk-in students with a temperature of 100.4 or more will not be admitted to campus.
 - 3. Walk-in students who appear ill or who have a temperature, who are not accompanied by an adult will be supervised in a quarantine room until parents can be contacted to pick up the students.
 - 4. Any student or other who appears ill or who has a temperature of 100.4 or more will not be allowed to enter the campus or will be asked to leave immediately.

- c. Parent Conferences
 - i. Parent conferences will be held remotely via computer.
 - ii. In person parent conferences will resume after the pandemic has passed.
- d. Distance Learning
 - i. The school will loan every student a Chromebook computer to allow for distance learning and communication with the school
 - ii. Parents are required to keep students home who are ill or symptomatic.
 - iii. Parents are expected to make sure students kept home log into their classes and fully participate in instruction and activities.
 - iv. Teachers will monitor student engagement daily.
 - v. Hard copies of work needing pick-up or drop-off may be picked up or dropped off after school and after students have vacated the campus by appointment.
- e. All students will be assigned Chromebooks for use at school and at home.
 - i. Parents will assume responsibility for the care and return of school Chromebooks
 - ii. The school cannot be responsible for content accessed by students or others from home or outside the school's server.
 - 1. Parents are responsible and required to supervise the use of school technology to prevent students from accessing or saving inappropriate content on the school's technology.
 - 2. Parents must understand that most inappropriate material is illegal either to view, download, or possess.
 - 3. YCCS is required by law to report the presence of inappropriate material on student computers to the proper authorities.
 - 4. YCCS is not responsible for the consequences to parents or students who have been reported for possession of inappropriate materials.
 - iii. Parents are expected to use reasonable care and caution to ensure that students or others do not access, download, or save inappropriate materials on the school's technology.
 - iv. Parents are expected to ensure that all students bring the Chromebooks to school with them each day they attend school
 - v. Parents are expected to ensure the return of the Chromebook prior to the student leaving the school or at the end of the school year.
 - vi. Parents are responsible for all content on the computer.
 - vii. Parents must sign the technology agreement before a Chromebook is issued.
 - 1. Parents may choose not to accept the school's Chromebook if they provide a Chromebook for each student they enroll.
 - 2. Privately owned Chromebooks must be configured to work with the school's systems.
 - 3. Parents who refuse the school's loaner Chromebooks or refuse to furnish their student a Chromebook will not be able to enroll their students at YCCS.
- f. IEPs and Student Services
 - i. All IEP's will be honored

- ii. All required services for students will be provided either in person or remotely.
- iii. If necessary, IEP's may be held remotely.
- iv. Extra help, support, and or intervention will be provided to students who are underperforming or who have regressed due to COVID-19 closure or absence.

4. Public Safety

- a. No unnecessary visitors will be allowed on campus
- b. The closed campus policy will be strictly enforced.
 - i. No students will be allowed to leave campus during school hours
 - ii. No visitors including family or friends will be allowed on campus during school hours except as allowed above.
- c. Deliveries
 - i. Deliveries will be allowed as needed
 - ii. Deliveries will be restricted to specific areas of campus. Those areas will be sanitized after each delivery.
 - iii. No unauthorized deliveries will be allowed, ie. Flowers or gift deliveries, food deliveries etc. will be turned away at the gate.
 - iv. Lunch will continue to be provided by YCUSD. Lunch delivery and pick-up will follow the same protocols as other deliveries.
 - v. Meetings of the Board will be either socially distanced or attended remotely. The public will be able to attend meetings remotely through Zoom.

5. Preservation of FAPE

- a. All students will be guaranteed access to a Free and Appropriate Public Education at YCCS.
- b. All students receiving distance learning will be monitored daily by teachers to ensure student engagement.
- c. All students will be required to participate in school-wide testing to determine the quality and quantity of student improvement.
- d. All IEPs will be enforced and accommodated whether in person or remotely.
- e. All EL students will receive required ELD instruction either in person or remotely.
- f. All student services, speech therapy, occupational therapy, counselling, etc. will be provided either in person or remotely.
- g. Equal access to core curricula will be provided to all students whether in person or remotely regardless of disability, language, or economic status.
- h. Students too ill to participate in distance learning opportunities will be provided with short term independent study options.

20-19 Yuba City Charter School

Parent Enrollment Agreement 2020-2021

Any social interaction or gathering of any kind presents an element of risk during the COVID-19 pandemic.

It is understood that students and or family members may be exposed to greater risk due to students' attendance at school.

My signature indicates that I agree to and accept all of the following conditions in order for my child to attend school at Yuba City Charter School.

1. I and my family will hold Yuba City Charter School harmless should I or my child or any member of my family contract the COVID-19 virus.
2. If any member of my family or contacts demonstrates symptoms or tests positive for COVID-19, I agree to contact the school with that information immediately.
3. If my child is ill or demonstrates symptoms of COVID-19, or has a temperature of 100.4 or more, I will keep my child home and notify the Yuba City Charter School secretary immediately.
4. I will check my child for symptoms of COVID-19 and his or her temperature each day before my child goes to school.
5. I will accept possession of a Chromebook computer for my student's school work with the understanding that if the device is lost, damaged, or stolen, I will be responsible for replacement of the device at a cost of \$200.00 which I agree to pay upon the loss, damage, or destruction of the Chromebook computer.
6. I will make every effort to ensure that my child logs onto the distance learning classroom any time my child needs to stay home and to ensure that my child participates and engages in all of his or her classes and completes all assignments to the best of his or her ability.
7. I will do my best to ensure that I and my family avoid unnecessary contact with students, employees, or affiliates with Yuba City Charter School until the COVID-19 pandemic has passed.

My signature below indicates my understanding and agreement with all of the above statements and conditions of attendance at Yuba City Charter School. I agree to each of these conditions fully and will conform to each of them as agreed. This agreement is absolute and final.

Print Parent or Guardian Name

Parent or Guardian Signature